



April Board Meeting, 4/15/2025, 10:00 am

1. Welcome

- a. Thao Schlichte - present
- b. Bambi Press - present
- c. Ellen Ciarimboli - present
- d. Michelle Clausen Rosendahl - present
- e. Jim Dickson - present
- f. Michelle Boyd - present
- g. Merri Cross – present

2. Spring General Task Force meeting – Merri & Thao

- a. FDA and FoodSHIELD are eliminating Zoom for meetings – Merri
 - i. If the platform changes prior to the April 30 meeting, Merri will send an amended invite.
 - ii. Future meetings will either be Google or Microsoft Teams, and may or may not be created on FoodSHIELD.
- b. The meeting update email with Governance Guidelines and agenda was sent to members
- c. Using a poll as a welcome - Merri
 - i. Practice Poll for welcome and voting on the Governance Guidelines
 1. Suggestion to add “Other” to the Welcome poll. Both polls looked fine format-wise.
 - ii. Merri will create the polls for the April 30 meeting.
- d. Presentations
 - i. Tyler Johnson will not present, due to new agency policies not yet final. He would like to present at a future meeting, after he can get authorization from his agency.
 - ii. Tenesha wants to move her presentation up after the break – this moves the vote on the Governance Guidelines to the end
 1. The members wish to keep Tenesha at the end, and make her the featured speaker.
 2. Merri informed Tenesha she will present at the end.
 - iii. Ellen presenting on the member survey – questions or changes to the presentation?



1. Ellen did not want to make any changes to the presentation and is still planning to present.
 - iv. Michelle Boyd presenting on the Governance Guidelines – discuss slides, structure of the presentation
 1. Michelle will not have slides and will go over the document live during the meeting while Merri screenshares.
 - v. Will Mark or Michelle share the DIAL update?
 1. Mark is planning to put together a presentation and he will either present or give it to Michelle.
 - vi. Merri will send the updated agenda sent a day or so in advance to the members.
 - e. Discussion on voting on Governance Guidelines - **Thao**
 - i. Vote by poll during the meeting
 1. Practiced with the poll. No corrections were made.
 - ii. Corrections/additions to the guidelines will be made by Merri during the meeting, by shared screen
 - iii. Final version of the guidelines will be sent by Merri to all members and posted on the Task Force website within 14 work days of the meeting
 - f. Post-meeting member survey review and approval - **Thao**
 - i. Merri presented on the changes made after the March Board meeting
 - ii. Review the changes and vote to approve or add more changes
 1. No changes were made to the survey upon review
 - iii. Merri will issue the survey to attendees of the April 30 meeting; two-week window for responses
 - iv. Results will be shared at either the May or June Board meeting
3. Set meeting date for next Board meeting - **Thao**
 - a. May dates:
 - i. **Monday May 5:** 11-12; 1-2 pm
 - ii. **Wednesday May 7:** 10-11 am; 11-12; 1-2 pm
 - iii. **Monday May 19:** 10-11 am; 1-2 pm
 - iv. **Wednesday May 21:** 10-11 am; 11-12; 1-2 pm
 - v. The next meeting will be **Monday May 19 at 10 am**
4. Open Discussion - **Thao**
 - a. Ask if the Board is in favor of having a Board meeting in June and then skip July
 - i. All are in favor of meeting in June and skipping July.
 - b. Anything else?



- i. Michelle Clausen Rosendahl talked about how busy Siouxland District Health will be in July. RAGBRAI will be in their territory for 3 overnights, and they have 2 county fairs going on during those dates. Discussed the ride going through Minnesota and if MN is aware of the ride and food vendors.
- ii. Ellen asked Michelle Boyd for information on the budget, discussed during the previous meeting. Michelle said the Task Force will not be funded in next year's grant. DIAL's involvement will be affected. The final numbers are not received yet, we will know more in the next few months. The intent is to continue with the Task Force especially after all the work the Board completed in the first year.
- iii. Ellen and Michelle discussed the Council for Food Protection (CFP) conference in Denver and the discussions with other states on their programs, and their cuts in funding.

Meeting adjourned 10:37.

Merri Cross, Grant Coordinator

DIAL