



## May Board Meeting, 5/19/2025, 10:00 am

### 1. Welcome

- a. Thao Schlichte - present
- b. Bambi Press - absent
- c. Ellen Ciarimboli - present
- d. Michelle Clausen Rosendahl - present
- e. Jim Dickson - absent
- f. Michelle Boyd - present
- g. Merri Cross - present

### 2. Spring General Task Force meeting recap

- a. Invites to potential members – Merri
  - i. Four invites were sent based upon suggestions from the meeting.
  - ii. All four responded Yes – members from Midwest Food Products Association, North Central Poultry Association, Iowa Egg Council, and Iowa State University Dining.
  - iii. The new members names, agencies/organizations, and contact info have been added to the member roll.
- b. Member Survey responses – Merri
  - i. Merri had sent the survey responses to the Board by email prior to today's meeting. The responses were reviewed during the meeting.
  - ii. Feedback from Tenesha Stubblefield on responses related to her HFPE presentation: *Erin Norton definitely would be a great speaker. Rodney Regennitter is a good option, maybe someone like Dr. Polking or Janis Hochstetler as well. Beth Romer from Choose Iowa Program. Dr Norton is from ISU. Her folks are going to be absorbing a lot of the small processor testing that Dr. Boylston with ISU typically does.*
    - 1. Tenesha shared a link to [an article](#) on Dr. Norton. She is the Assistant Director Research Administration, Food Innovation Business Hub.
    - 2. Beth Romer is the Program Director of Choose Iowa. The Choose Iowa program is administered by IDALS, connecting consumers to Iowa produce and food products and expanding markets for Iowa farmers.
      - a. Do we want to extend an invite to Beth for membership?



- i. Board members are interested. Merri will look up Beth's contact info and send her an invite to join the Task Force.
  - b. Michelle Boyd suggested she would be a good speaker, as she often presents at farmers market vendor meetings.
- iii. Merri has created a spreadsheet to capture speaker and topic suggestions which was shared during the meeting. The spreadsheet is in the Task Force Advisory Board Google folder.
  - 1. Board members can review the sheet, which will be useful at the June meeting or a future meeting to plan the next General Meeting.

### 3. Governance Guidelines

- a. Merri shared the amended sections for review. Highlighted sections were sections changed by the members at the General Meeting. There were strike-throughs of other changes made after the meeting (to change the "DIAL Assistant Bureau Chief" references to "DIAL Board Advisor").
- b. Board members present at this meeting completed a final review and made other changes to the amended document (making more clear on votes sent by email to Board members when there is a lack of a quorum, page 5, in the Advisory Board section).
- c. Due to a lack of a quorum at this meeting, Merri will clean up the document and send it out by email to all Board members for a final review and vote of approval.
  - i. If further changes are made, then it will be voted on at the June meeting.
  - ii. If the document is approved by a quorum, then Merri will send it out to the General Membership and post on the Task Force website.

### 4. Set meeting date for next Board meeting

- a. June dates:
  - i. **Thursday June 12:** 10-11 am, 1-2 pm (Michelle B has a conflict for this time)
  - ii. **Monday June 16:** 9:30-10:30 am, 1-2 pm
  - iii. **Tuesday June 17:** 9:30-10:30 am, 1-2 pm
  - iv. **Wednesday June 18:** 10-11 am, 1-2 pm
  - v. Jim and Bambi are not at today's meeting. Merri will suggest the 17<sup>th</sup> and 18<sup>th</sup> times to them by separate email. The date/time selected for the next meeting will be sent to all the Board. Merri will create a meeting invite.



5. Open Discussion

- a. None

Meeting adjourned 10:40 am.

Merri Cross, DIAL

Board Secretary