



June Board Meeting, 6/17/2025, 1:00 pm

1. Welcome

- a. Thao Schlichte - present
- b. Bambi Press - present
- c. Ellen Ciarimboli - absent
- d. Michelle Clausen-Rosendahl - present
- e. Jim Dickson - present
- f. Merri Cross - present
- g. Michelle Boyd - absent

2. Governance Guidelines - **Thao**

- a. Merri emailed it to members May 21 and added to the Task Force website the same day
- b. No comments received by members.

3. New Member added - **Thao**

- a. Hannah Hansen, Food Safety Extension Specialist, Food Innovation & Business Hub
 - i. Jim said the Hub is new and food safety will be part of their job. He was glad Hannah reached out to seek membership.

4. Task Force Topics Spreadsheet in Google folder – **Thao, Merri**

- a. The spreadsheet is found in the General Meetings folder
- b. Topics and speaker discussion for fall 2025 General Membership meeting
 - i. Discuss potential speakers for those topics – Merri highlighted the priority topics on the spreadsheet based on comments
 - ii. Selections of topics and speakers can be finalized at August meeting (including identifying speakers) – to give time to invite speakers, set deadlines for their responses, and if they decline, there will be time to find replacements.
 - 1. Jim is in support of freeze drying, Thao suggested a speaker who presented at MCAFDO from University of Nebraska. Jim said he could reach out to the presenter.



2. Bambi suggested “ag products on the farm”. Jim said someone who could join the panel would be Ajay Nair, chair of the Dept. of Horticulture at ISU (apple orchards, specialty crops). Jim said to make this panel center their discussion on human food and then do animal food topics at a future meeting.
3. The speaker who had to cancel at the April 2025 meeting is interested in re-scheduling to speak at the fall meeting. He will be notified of the meeting date in the future (likely after the August Board meeting).

iii. Merri suggested she could put together a time estimate for the August meeting and share it, then the Board can decide who to invite to speak. The Board agrees with this. Merri will have it ready for the August meeting.

5. Setting date for next General Membership meeting – Thao/Michelle

- a. Select more than one date as options.
 - i. Discuss what major things each Board member has on the horizon, to help decide date options – what needs to be worked around
 1. No one shared any concerns about September-November. Except, DIAL will be unavailable the first week of October.
 - ii. Thao suggested holding the meeting in November to allow more time to plan, but also suggested meeting in December.
 1. Bambi and Jim agreed early November (first week of November).
 2. November 3, November 5, November 10, November 13
 - a. Jim is in favor of 3rd or 5th, Thao said 3rd as first choice, then the 5th as a backup. Michelle Clausen Rosendahl and Bambi also agreed the 3rd or the 5th are their preference.
- b. Should it be virtual, or in-person?
 - i. Bambi said virtual is more convenient and increases participation. Michelle Clausen-Rosendahl is in favor of virtual as well. Thao suggested an in-person meeting in the spring of 2026.
- c. Merri will send out a calendar hold for the General Member meeting to be held Monday November 3.

6. Set date for August Board meeting (No July meeting) - Thao

- a. Monday August 4: 1-2 pm
- b. Tuesday August 5: 10-11 am, 11 am-12 pm, 1-2 pm
- c. Wednesday August 6: 10-11 am, 11 am-12 pm, 1-2 pm



- d. Monday August 18: 10-11 am, 1-2 pm
- e. Tuesday August 19: 10-11 am, 11 am-12 pm, 1-2 pm
- f. Wednesday August 20: 10-11 am, 11 am-12 pm, 1-2 pm
- g. The next Advisory Board meeting will be **Wednesday August 6th 1-2 pm.**
 - i. Merri will create a calendar invite for that date. Agenda will be prepared and issued in July.

7. Open Discussion - **Thao**

- a. Think of ideas for the next General Meeting, including what to put on the agenda
- b. A draft agenda will be created at the August meeting
- c. Other open discussion
 - i. Bambi asked if a survey would be issued to Task Force members to gather more ideas for topics in the future. Merri said a survey is issued to attendees after each general meeting, and there are questions in that evaluation asking for input on future topics and speakers. There will be no separate special survey issued at this time.

Meeting adjourned 1:36 pm

Merri Cross, DIAL

Advisory Board Secretary