

Title: Iowa Temporary Food Establishment Licensing			
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## TEMPORARY FOOD ESTABLISHMENT BASIC REQUIREMENTS

## LAWS AND REGULATIONS

- lowa follows the <u>2017 FDA Food Code</u> (with the 2019 Supplement). It complies with <u>lowa Code 137F</u> and lowa Administrative Codes <u>Chapter 30</u> and <u>Chapter 31</u>. These regulations govern food establishments.
- All licensed facilities must follow State and Local Fire and Building Codes. If you
  have any questions, please contact your local agencies.

To apply for a Temporary Food License or an Event Registration License: <a href="https://dial.iowa.gov/licenses/food-hotels/apply-food-license">https://dial.iowa.gov/licenses/food-hotels/apply-food-license</a>

## **LICENSE TYPES**

- Event Registration License- \$50.00 must be received from the Event (event coordinator, host, or sponsoring organization putting on the event) a minimum of 60 days before to the event
  - An Event Registration license is not required for an event having 10 or fewer temporary food vendors, a fair (as defined in Iowa Code section 174.1, such as a county or state fair), or a farmer's market.
- **Single Event Temporary Food License** \$50.00 A Temporary Food Establishment operating for a period of no more than 14 consecutive days in conjunction with a single event.
  - An "event" does not include a single store's grand opening or sale. (This
    includes sales or promotions at a bar, brewery, winery, etc.)
- Annual Temporary Food License- \$200 license applications must be received a minimum of 30 days prior to the first event for complete processing and approval.
  - An Annual Temporary License allows the permit holder to operate and vend food for up to 14 consecutive days in conjunction with one event at a time anywhere within the state of lowa.
  - People who operate simultaneously at more than one event or more than one stand are required to have a separate license for each food stand.
  - \*\*Annual Temporary Food License Applications not received, processed, and approved prior to operating will require a single event temporary food license until the annual license is approved and issued. (Subject to penalty fees when operating without an approved license.)

For specific questions:

Email: foodcode@dial.iowa.gov

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- Mobile Food License- aka- Food Truck or Pushcart
  - Mobile Units operating for longer than 3 days at an Event without returning to their Home Base of Operation are required to obtain a Temporary Food License.
  - Push carts must return to their Home Base of Operation daily or obtain a Temporary Food License.
- Food Service or Retail License, aka- Restaurant, Grocery Store. This license
  may only be used on the premises for which the license was issued. License
  applications must be received a minimum of 30 days prior to opening for
  complete processing and approval. A licensed establishment may set up a food
  stand on their own premises without an additional food license requirement.
- **Non-profit organizations** that are operating on their own property, for one day, are not required to obtain a temporary food license.

## All Event Coordinators and Food and Beverage Vendors:

It is important that you read through the information provided to assist you in the licensing and operational requirements for food service and sales during your event:

- Food and Beverage Operation Guide (Updated February 2025)
- VIDEO: Temporary Food Stand-Licensing Requirements
- VIDEO: Temporary Food Stand- Operating Requirements
- Regulatory Requirements for Temporary Food Establishments
- Properly equipped food stand- Example
- Handwashing at temporary food stand
   – Example
- Temporary food establishment vendor check list

   Print and Use
- Temporary food employee log book

  Print and Use
- Temporary Event Coordinator questionnaire

  Submit to your Inspector
- Non-profit Organization licensing chart
- Cottage Food sold in temporary food stands- Cottage food may only be sold in a cottage food producer's food stand.

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